



## Recruitment Announcement

(541) 687-3247

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### THIS POSTING IS OPEN TO INTERNAL AND EXTERNAL APPLICANTS

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08/27/08

POSTING #08-0078

**POSITION/CLASSIFICATION TITLE:** CUSTODIAN

**SCHOOL/DEPARTMENT:** ADAMS ELEMENTARY

**PAY RANGE:** \$11.48 - \$13.97    **GRADE:** 6

**WORK YEAR:** 12 MONTHS    **HOURS/DAY:** 8 (2:00 P.M. – 10:30 P.M.)

**CLOSING DATE:** Tuesday, September 3, 2008

#### **POSITION SUMMARY**

Perform a variety of standardized custodial work in the upkeep of District-owned buildings and facilities. Perform other related work as required.

#### **KNOWLEDGE, SKILLS AND ABILITIES**

- Good physical condition to perform lifting (25-75 pounds), floor buffing, and other manual labor tasks.
- Ability to apply safe work practices in the performance of work.
- Ability to learn about various cleaning chemicals, solvents, and equipment used in custodial work.
- Some mechanical abilities to troubleshoot and perform non-complex repairs to power tools and equipment.
- Ability to communicate effectively and work harmoniously with students, staff, administrators, and others.
- Ability to understand and follow written and oral instructions and perform the required work independent of supervision.

#### **MINIMUM QUALIFICATIONS SUMMARY**

Sufficient education to read and follow verbal and written instructions. Custodial work experience is preferred but not required.

#### **APPLICATION PROCESS**

Regular 4J employees and external candidates may apply for this position. To apply, submit a completed Classified Application, and a list of three recent employment references to the Human Resources office by Tuesday, September 3, 2008. Applications are available on line at [www.4j.lane.edu/hr/jobs](http://www.4j.lane.edu/hr/jobs). Eugene School District 4J is committed to the support and development of a culturally competent workforce. As part of our commitment to diversity, persons of color and people with disabilities are encouraged to apply. The District is also committed to complying with the Americans with Disabilities Act. Any applicant with a qualified disability under the ADA may request accommodation by contacting Human Resources.